

**Darwen Healthcare Patient Reference Group
Monday 27 November 2017 @ 5:30 -7:00 pm**

Present: Ann Neville, Practice Manager (AN)
Susan Hill Administrative Co-ordinator (SH)
Tracy (TJ)
Ian (IG)
Alan (AP)
Wilf (WH)
Karen (KN)
Pauline (PM)
Ian (IT)

Apologies: Caitlin (CJ)
Jennifer (JP)
Barry (BA)

No	Item	Content	Action	Deadline
1.	Welcome and Introduction	Ann Neville welcomed everyone to the meeting		
2.	Apologies	Apologies received as above		
3.	Minutes of the last meeting	Agreed as an accurate record		
4.	Terms of Reference AGM – Chair and Vice Chair Roles	Terms of Reference to be updated for the following year TJ and BA voted back in as Chair and Vice Chair and thank the both and all the PPG for their hard work and commitment to the practice over the past 12 months.		
6..	QNI – AHEAD Project	AN gave an update on how the project was going in terms improving the uptake of Men attending NHS Health Checks and Chronic Disease. Looking at baseline figures and comparing to where we	Update at next meeting	January 2018

	QNI – LEAP AHEAD (Homelessness Project)	<p>are now on attendance: CVD up from 50% to 68% Asthma up from 64% to 76% Diabetes up from 76% to 85% Pre-Diabetes up from 79% to 89% NHS Health Checks up from completing 158 to 313 which is up from 31% of invited to 62%.</p> <p>Our other ANP Julia Mullaney has put forward a project following on from the Mens Project to improve accessibility for the Homeless within Darwen. Julia is traveling to London on 28 November to present the project and will update PPG in due course</p>	Update at next meeting	January 2018
7.	Darwen Locality –Cervical Smear Campaign January 2018	AN gave an overview of the campaign. The practice initially started the process of completing a patient information leaflet which has now been amended to include the whole Darwen Locality of GP Practices and sees the start of us all working together to improve patient outcomes. L=Final amendments to leaflet 7 December 17.	Darwen Practices to promote in conjunction with the Jo’sTrust Campaign 22-28 January 2018. Provide an update at next meeting	January 2018
8.	Flu Immunisations	Flu campaign has gone well with around 200 vaccines left to give. Children Nasal Flu Immunisations still being promoted.		On-going
9.	Care Navigator Training	AN to provide an update at the next meeting	Update at the next PPG meeting	January 2018
10.	Exercise Walking Groups	Our Assistant Practitioner Maria is looking to engage patients in small walks starting in January 18 and working alongside the Wellbeing Service.	Update at the next PPG Meeting	January 2018
11.	Appointment Update	Total Appointments missed (includes GP and Nursing Team Appointments)	Added to Practice Newslwtter	

		August 179 September 137 October 127 Total 443		
12	Any Other Business Christmas Meal Out	Amended to Akash Indian Restaurant 7 December 17	SH to make booking	December 17
13	Date and Time of Next Meeting.	Monday 8 January 2018 at 5:30 -7:00 p		